

# Policy Statement on Provider Access



This policy is in line with the Ethos and Values of  
Blackburn Central High School with Crosshill

## Document Control

This policy has been approved for operation within  
Blackburn Central High School

Date approved	January 2018
Date of next review	January 2020
Review period	2 Year
Policy status	Statutory
Owner	TRE

## Policy Statement on Provider Access

### Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### Pupil Entitlement

All pupils in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

### Management of Provider Access Requests

#### Procedure

A provider wishing to request access should contact **Tracy Reeves, Careers Leader**  
Telephone: **01254 505700**; Email: **TReeves402@bchs.co.uk**

#### Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year	Autumn Term	Spring Term	Summer Term
7	Introduce U-Explore Track and National Careers Service websites  BAE / RAF / Royal Navy Roadshow	Track used in IT lessons	Track used in IT lessons
8	Reminder of U-Explore Track and National Careers Service websites		Speed networking event
9	Reminder of U-Explore Track and National Careers Service websites	Options evening  Skills and personal qualities programme during progress time to support options decisions	
10	Reminder of U-Explore Track website  Individual Careers adviser interviews commence  Careers Fair  Careers event – Blackburn is hiring (employer led event)  Post-16 choices assemblies	Individual Careers adviser interviews continue	Individual Careers adviser interviews continue  Post-16 taster days  Post-16 application support
11	Reminder of U-Explore Track website  Post-16 choices assemblies and application support from Careers adviser and careers admin  CV writing during progress time  Careers fair	Post-16 applications support from Careers adviser and careers admin	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.