

This policy is in line with the Ethos and Values of  
Blackburn Central High School

## Document Control

This policy has been approved for operation within Blackburn Central High School

Date approved	September 2016
Date of next review	September 2018
Review period	2 Years
Policy status	Non-Statutory
Owner	SBR

We are committed to each pupil achieving their full potential. Through a structured forward-looking strategy, our careers programme aims to bring out the best in everyone, operating across the curriculum and through specific careers-focused activity, to offer a broad and balanced exposure to post-16 pathways and possible career paths. The content and delivery of Careers Education and Guidance is co-ordinated by Mrs. D. Jowett (CEIAG Co-ordinator). Our careers support has two components – careers education (CE) and impartial advice and guidance (IAG).

The Careers Education programme is designed to help pupils develop the knowledge and skills they need to make informed and successful choices, rewarding them in the world of work.

Impartial Advice and Guidance is provided by our Careers Advisor, Mrs. D. Jowett and supports pupils in the process of making informed decisions about the post-16 learning and work that is available to them.

Our aim is to support pupils in the decision-taking which faces them in their final year at Blackburn Central High School. They have to consider possible career paths and post-16 education pathways. As a school, we will:

- encourage the development of self-awareness and independent thinking;
- help them to understand the decision-making process;
- equip them with information on current opportunities;
- provide appropriate resource materials for research and evaluation;
- offer support from our guidance team;
- promote a culture in which the pupils set for themselves aspirational goals, which will advance their interests and passions.

### **Cross Curriculum Approach**

Careers Education is part of the PSHCE programme and is delivered via tailored lessons, Super Learning Days and registration activities. Additional activities are provided at appropriate times, for example prior to options being selected.

Pupils at the school apply for post-16 educational establishments using a paper application form or on-line application directly to their chosen college or sixth form provider.

### **Careers Events**

We offer pupils a range of career events each academic year:

- Career fairs, motivational speakers, employer talks;
- College and university visits;
- Parent's evenings;
- Year 9 options information evening;

- four subject-specific careers evening events, linked to curriculum areas where possible;
- employability skills and personal development workshops;
- visiting speakers from both higher education institutions and the work place.

### **Relationships with Parents**

We recognise that parents have a major role to play in the area of careers, both in terms of encouraging and supporting their children and in supporting the school in its endeavours to promote a wide variety of careers information. Should parents wish to come into school and discuss careers opportunities for their child with any member of staff, they are most welcome to arrange an appointment.

**Please contact Mrs Jowett on [djowett206@bchs.co.uk](mailto:djowett206@bchs.co.uk)**

### **Information for Years 7 to 11**

Websites to use to explore careers:

**[www.startprofile.com](http://www.startprofile.com)**

Designed to enable young people to make excellent choices about their future, the site offers impartial and independent information on hundreds of careers. See Mrs Jowett for log in details.

**[www.nationalcareersservice.direct.gov.uk](http://www.nationalcareersservice.direct.gov.uk)**

The National Careers service – navigate from here to their collection of 750+ Job Profiles.

**[www.icould.com](http://www.icould.com)**

Film clips of hundreds of people telling you about how they got their jobs.

**[www.futuremorph.org](http://www.futuremorph.org)**

Science, Technology Engineering and Maths Careers.

### **Post 16 Options:**

**[www.gov.uk/apprenticeships-guide](http://www.gov.uk/apprenticeships-guide)**

Search and apply for apprenticeship opportunities.

**[www.ucasprogress.com](http://www.ucasprogress.com)**

Search and apply for Post 16 courses at 6<sup>th</sup> form and colleges and training providers offering apprenticeships.

**[www.russellgroup.ac.uk](http://www.russellgroup.ac.uk)**

Guide by the Russell Group of universities to making decisions about post 16 education.