



# Blackburn Central HIGH SCHOOL

**Blackburn Central  
High School**  
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16 November 2020

Dear Parent/Carer,

## **Students move to a Rota System from Tuesday 17<sup>th</sup> November 2020**

Due to the second national lockdown which is now in place across the whole of England, and further restrictions on working practice for vulnerable staff; the school is facing extreme challenge in ensuring that all classes are adequately staffed on a daily basis.

The school has devised a contingency plan to ensure:

Students continue to receive quality education  
Staff are prepared and are able to produce resources in advance  
Parents are informed in advance and are able to plan.

### **Contingency Plan**

Students will access remote learning (see below) 1 day a week using a rota system. In the case of extreme staff shortages we will be asking the reserve year group to remain at home and access remote learning. This plan may also be suspended should staffing allow full school re-opening.

If this is the case parents will be informed in advance via our parent app, letter, text message service and website.

Day	Year Group accessing remote learning	Reserve year group
Monday	Y11	Y7
Tuesday	Y10	Y8
Wednesday	Y9	Y10
Thursday	Y8	Y9
Friday	Y7	Y11

### **Accessing Remote Learning**

Remote learning will take place using Google Classroom, if your child does not have the equipment to access Google Classroom please contact their Pastoral Manager, who will endeavour to provide equipment from school.

We have recently organised for all parents to have access to a special offer for Lenovo Chromebooks, more details are on our website. This is the best way to make sure learning in and out of the school building is seamless and consistent.

Aspire and achieve

### **Expectations for Remote Learning**

A comprehensive guide to Remote Learning and associated policies can be found on the school website.

#### **Students will:**

Access Google Classroom to retrieve your resources for each lesson (note the resources provided may be allocated to a series of lessons).

Access and remain in Google Meet for each of your lessons

#### **Staff will:**

Ensure resources are uploaded in advance of a lesson / series of lessons

Engage the students in 'live lesson' where possible \*\*

#### **The School will:**

Provide a free school meal for all eligible students. Order forms can be completed online and emailed to the catering staff. These can be picked up at reception.

\*\*Provide a tutor or teacher for each remote lesson to engage the students and answer queries.

Complete a register of students accessing Google Classroom for each lesson.

Report any absences to parents.

#### **Other Information**

If your child is eligible for FSM they can order their lunch through the school website.

Your child will not be expected to self-isolate unless they develop any symptoms.

Vulnerable students are expected to attend school as normal, provision will be made for them to access remote learning in the school setting.

Thank you again for your continued support during this difficult time.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs S Hussain', with a large, stylized flourish at the end.

**Mrs S Hussain**  
**Headteacher**